

# *AAP Store Visit Guidelines*

- 1) Vendors must have the approval/authorization of the AAP merchant they work with.*
- 2) If a merchant wishes to have a vendor visit a store, they need to inform the RVP and/or DL to make sure they are aware of the visit request date, time and reason for the visit.*
- 3) Once the approval is confirmed, the vendor needs to present themselves to the manager on duty and show identification.*
- 4) The vendor needs to make sure they do not interfere with the AAP TM's serving our customers or keeping them from performing their assigned duties.*